

Y4 Informal Letter Writing: Exemplar Checklist

Y4 Exemplar Checklist	✓
Uses the full range of spelling, grammar and punctuation features that have been taught in previous year groups.	✓
Uses Standard English verb inflections consistently, e.g. we were not we was, I did not I done.	✓
Organises their writing into paragraphs around a theme.	✓
Creates settings, characters and plot in narratives.	n/a
Uses simple layout devices in non-fiction, e.g. headings and sub-headings.	✓
Chooses to use nouns or pronouns appropriately to aid cohesion and avoid repetition, e.g. he, she, they, it.	✓
Uses noun phrases expanded by the addition of modifying adjectives and prepositional phrases, e.g. the strict teacher with curly hair.	✓
Uses fronted adverbials, e.g. As quick as a flash, Last weekend, followed by a comma.	✓
Uses possessive apostrophes accurately for plural possession, e.g. girls' toilets, children's toys.	✓
Uses all the necessary punctuation in direct speech.	✓
Spells a wider range of words with prefixes correctly, e.g. irrelevant , autograph , incorrect , disobey , superstar , antisocial .	✓
Spells a wider range of words with suffixes correctly, e.g. usually , poisonous , adoration .	✓
Spells homophones correctly, e.g. which and witch.	✓
Uses knowledge of word families to help with their spelling.	✓
Spells all of the year 3 and 4 statutory spelling words correctly.	✓
Uses neat, joined handwriting.	✓

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